Our Ref : SGS/SC/P/715

Date : 14th September, 2015

To : All Year 5 Parents & Guardians

RE: RESERVATION OF YEAR 6 SEATS FOR ACADEMIC YEAR 2016

With reference to the above subject, we would like to request for your cooperation to decide which Year 6 session you would like your child/ward to be allocated in for next year.

Morning Session - 7.15 am to 12.20 pm
Afternoon Session - 12.30 pm to 5.30 pm

Please fill in the reply slip below. Then cut the completed reply slip and return it to the Class Teacher on/before Monday, 28th September 2015.

Please be reminded that due to the limited member of students in each class, we may not be able to accommodate all parents’ & guardians’ requests. Hence, allocation will be done on a first come, first serve basis.

Thank you for your cooperation and understanding.

JANIDI JINGAN
Principal

RESERVATION OF YEAR 6 SEATS FOR ACADEMIC YEAR 2016

I, (Name of parent/guardian) ____________________________ hereby request for my child/ward ____________________________, currently in Year 5 A / B, to be allocated in the following session for Year 6, 2016:

☐ Morning Session (7.00 am – 12.20 pm). Reason: ____________________________

☐ Afternoon Session (12.30 pm – 5.30 pm). Reason: ____________________________

☐ No Preference; any session would do.

(Signature of Parent/Guardian)