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Our Ref:

SGS/SC/P/1066

Date:

25th January 2023

To:

All Parents and Guardians

## **PAYMENT OF SCHOOL FEES**

This is to inform that with effect from 1<sup>st</sup> February 2023, all parents and guardians are required to settle the school fees within the first 5 days of each month, failing which a reminder will be sent.

If the parents/guardians still fail to settle the school fees on or before 15<sup>th</sup>, then their child/children will be suspended from 16<sup>th</sup> onwards.

Therefore, we request you to settle school fees regularly on or before 5<sup>th</sup> of every month to avoid unnecessary misunderstanding and to enable your child/children to have uninterrupted education/learning throughout the year smoothly.

Your cooperation is highly appreciated.

'Honour and Labour'

JANIDI JINGAN

Principal

CC.

Bursar

Class Teacher Concern